

EAGLE DUNES HOMEOWNER'S ASSOCIATION, INC.

6972 Lake Gloria Blvd.

Orlando, Fl 32809-3200

Telephone: 407-781-1181 / Fax: 407-781-1298

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AMENITY CENTER RESERVATION REQUEST FORM

PLEASE PRINT CLEARLY

Date: _____

First Name: _____ Last Name: _____

Street Address: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____ Fax: _____

Date of Event: _____ Time: FROM: _____ TO: _____

Type of Event: _____

Number of Adults: _____ Number of Children: _____

Room Requested: Pavilion _____ Club House _____ Picnic Area _____

CONDITIONS OF RESERVATION

1. Return this form with a reservation deposit check in the amount of \$200.00 to the HOA to confirm your reservation.
2. Reservations will not be confirmed without a deposit. Cash or credit cards are not accepted.
3. Make checks payable to the Eagle Dunes Homeowners Association, Inc.
4. Reservations must be made 14 days before the requested event date.
5. The maximum time permitted for any one event is four (4) hours.
6. The pool cannot be reserved for private parties at any time.
7. No alcoholic beverages can be served at any time on HOA common grounds.

8. Smoking in the club house is not permitted.
 9. Children under the age of 16 must be accompanied by an adult over the age of 18.
 10. The event host must be a homeowner in the association and be present at the event to supervise all activities.
 11. The HOA reserves the right to cancel or reschedule an event if there is a conflict.
 12. The homeowner making the reservation is responsible for any damage to the facility, cleaning up the facility after the event and removing all decorations and garbage.
 13. After the event the HOA will inspect the facility to make sure it has been returned to the same condition it was in before the event.
 14. If the HOA determines that the facility must be cleaned as a result of the event, then the actual cost to have the facility cleaned will be taken out of the reservation deposit and the balance returned.
 15. If the HOA determines the facility is left in a clean and orderly manner after the event the reservation deposit check will be returned to the homeowner within seven (7) days after the event.
- 16. For on site assistant prior to and after your event contact the Amenity Center Coordinator, Fred Beranek, at 352-449-9591.**

I understand and agree to the conditions of the amenity center reservation policy.

Homeowner Signature

Date

Printed Name

Date

FOR OFFICE USE ONLY:

Deposit Received: _____ Check No. _____ Amount: \$ _____

Reservation Confirmed: _____ Special Conditions: _____

Facility Status After the Event: _____

Amount of Refund: \$ _____ Date Refunded: _____

Approved by: _____ Date: _____